

TEMPLETON CITY COUNCIL
JANUARY 2, 2017
7:00 P.M. – TEMPLETON CITY HALL

The Templeton City Council met on this second day of January 2017 at 7:00 o'clock p.m. at City Hall, Templeton, Iowa. The meeting was called to order by Mayor Behrens, and the roll was called showing the following named Council Members present and absent:

Present: Dave Ramsey, Joe Irlbeck, Mark Bauer, & Alex Schoeppner

Absent: Doyle Engelen

Others in attendance: Mayor Ken Behrens
City Clerk Rhonda Schwaller
Public Works Director Dale Prebeck
Fire Chief Jim Bruggeman
Bill Prebeck – Templeton Community Fire Department
Jerry Behrens - Templeton Community Fire Department
Rich Danner – Eden Township Trustee
Leroy Schultes – Eden Township Trustee
Rick Schultes – Eden Township Clerk
Tom Wegner - Ewoldt Township Trustee
Tim Hockett - Ewoldt Township Trustee
Dwight Gruhn – Ewoldt Township Trustee
Dale Behrens – Roselle Township Trustee
Leon Baumhover – Roselle Township Trustee
Karla Janning – Region XII Council of Governments

Approval of Agenda: A motion was made by Council Member Bauer and seconded by Council Member Schoeppner to approve the agenda. All in favor, motion carried.

Fire Chief's Report:

- 2016 Annual Run Report
 - 12 Fires
 - 2 Fire Investigations
 - 25 EMS
 - 1 HazMat
 - 7 Accidents
 - 1 Weather
- 48 Total Calls & 224 Total Man Hours
- Addition to Templeton Community Fire Department's roster: Dalton Hawbaker, Jason Klocke, Josh Riesberg & Scott Sturm. New members plan on taking Firefighter I.
- Received \$20,280 from Renze & Timmerman grants for turnout gear.
- 2016 Dodge Quick Attack loan paid off.
- Automatic Mutual Aid agreements signed between the city of Templeton, Dedham & Halbur.

A motion was made by Council Member Irlbeck to approve the Templeton Community Fire Department's roster, seconded by Council Member Bauer. All in favor, motion carried.

**Templeton Community Fire Department
2017 Roster**

Mark Bauer	Eric Kerkhoff
Jerry Behrens	Jason Klocke
Joe Behrens	Bill Prebeck
Jim Bruggeman	Dale Prebeck
Chris Dopheide	Gene Prebeck
Doyle Engelen	Dave Ramsey
Kyle Hansen	Josh Riesberg
Dalton Hawbaker	Adam Schreck
Rick Hoffman	Jim Schultes
Tom Horbach	Dave Schwaller
Austin Irlbeck	Dave Sporrer
Duane Irlbeck	Scott Sturm
Gary Irlbeck	Mike Walsh
Glen Irlbeck	Aaron Buck – EMS
Alan Kerkhoff	Carolyn Hoffman – EMS
Cole Kerkhoff	Sylvia Sporrer - EMS

Council reviewed the Templeton Community Fire Department's actual income and expense report and budget projections for fiscal year 2017/2018. A motion was made by Council Member Ramsey to approve \$6,000.00 budget for fiscal year 2017/2018, seconded by Council Member Irlbeck. All in favor, motion carried.

A public hearing was held on **January 2, 2017** at Templeton City Hall to hear comments on the city's application for a CDBG Housing Fund Application. The public hearing was opened at 7:15 PM by Mayor Behrens. The hearing was pursuant to the citizen participation requirements of Section 508 of the Housing and Community Development Act of 1987, as amended March 25, 1988. The Iowa Economic Development Administration (IEDA) will advise all CDBG applicants and grantees of the requirements, and of acceptable means to amended, to ensure compliance with said requirements by all applicants for and recipients of CDBG funds administered by the State of Iowa. The public was informed that IEDA requires reasonable public access to all local meetings, project records and information relating to the proposed and actual use of CDBG funds. All CDBG related meetings should be conducted in public buildings.

The need for owner-occupied housing rehabilitation has been realized by the City of Templeton through a Housing Needs Assessment. The proposed project will rehabilitate 6 units to meet the IEDA Housing Quality Standards and be lead safe upon completion. Families may be temporarily displaced during rehabilitation disturbing lead based paint. No businesses will be displaced as a result of this proposed project.

The city determined the 6 projects will be located in the following Targeted Area:

Target Area:

All house-holds will be within the boundary lines shown on the attached map "Exhibit A".

The total project is estimated to be \$ 254,000.00 which includes a \$ 9,000.00 local match share. Local matching funds would be provided by the **City of Templeton (\$ 7,300.00)**, **Templeton Savings Bank (\$1,200.00)** and **Templeton Area Development Corporation (\$500.00)**. Grant administration of \$20,000.00 and Rehabilitation/Technical Services of \$ 225,000.00 are combined for a total CDBG request of \$ 254,000.00 . The application deadline is January 13, 2017.

A requirement of the CDBG program is that funds must benefit a population of at least 51% of the households are occupied by low or moderate income families. The City of Templeton's LMI percentage is 56.15% and 100% of housing rehabilitation participants will be low and moderate income.

No written or oral objections were heard from the public for or against applying for the Community Development Block Grant Fund from the Iowa Economic Development Authority providing funds for an owner-occupied housing rehabilitation program. Mayor Behrens closed public hearing at 7:25 PM.

Council Member Schoeppner introduced and moved for the adoption of resolution #1166-17 entitled "A Resolution Providing Match Funds for the 2017 CDBG Owner-Occupied Rehabilitation Program", seconded by Council Member Ramsey. After due consideration, the Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: Bauer, Schoeppner, Ramsey, & Irlbeck

Nays: None

Whereupon, the Mayor declared the resolution duly adopted.



A motion was made by Council Member Irlbeck appointing Ken Behrens as the designated contact person and approving the Affirmative Fair Housing policy, seconded by Council Member Schoeppner. All in favor, motion carried.


A motion was made by Council Member Ramsey appointing Ken Behrens as the designated contact person and approving the Equal Opportunity Policy Statement, seconded by Council Member Schoeppner. All in favor, motion carried.

City of Templeton Target Area



Legend

-  Target Area
-  City Limits

-  On or Within Target Area
- 75 Residential Structures
- 7 Vacant/Destroyed Homes
- 56.15% LMI



Council Member Irlbeck introduced and moved for the adoption of resolution #1167-17 entitled "A Resolution Adopting Code of Conduct", seconded by Council Member Schoeppner. After due consideration, the Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: Schoeppner, Irlbeck, Bauer, & Ramsey
Nays: None

Whereupon, the Mayor declared the resolution duly adopted.

Council Member Schoeppner introduced and moved for the adoption of resolution #1168-17 entitled "Resolution for Residential Anti-Displacement and Relocation Assistance Plan", seconded by Council Member Irlbeck. After due consideration, the Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: Ramsey, Irlbeck, Bauer, & Schoeppner
Nays: None

Whereupon, the Mayor declared the resolution duly adopted.

Council Member Ramsey introduced and moved for the adoption of resolution #1169-17 entitled "Resolution Procurement Policy", seconded by Council Member Schoeppner. After due consideration, the Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: Schoeppner, Bauer, Irlbeck, & Ramsey
Nays: None

Whereupon, the Mayor declared the resolution duly adopted.

Council Member Bauer introduced and moved for the adoption of resolution #1170-17 entitled "Resolution Policy on the Prohibition of the Use of Excessive Force", seconded by Council Member Irlbeck. After due consideration, the Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: Ramsey, Bauer, Schoeppner, & Irlbeck
Nays: None

Whereupon, the Mayor declared the resolution duly adopted.

A motion was made by Council Member Irlbeck to approve Community Development Block Grant Occupied Rehabilitation Program Administrative Plan – Program Year 2017, seconded by Council Member Schoeppner. All in favor, motion carried.

A motion was made by Council Member Irlbeck to approve Technical Services Proposal submitted by Region XII Council of Governments to provide the city of Templeton with the technical services to administer the Community Development Block Grant's Housing Rehabilitation program, seconded by Council Member Schoeppner. All in favor, motion carried.

A motion was made by Council Member Ramsey authorizing Mayor Behrens and City Clerk Schwaller to sign Community Development Block Grant (CDBG) Federal Assurances Signature page, HUD Disclosure 2880 form, & Environment Review Record, seconded by Council Member Bauer. All in favor, motion carried.

Mayor Behrens requested any comments or corrections to be made to the Consent Agenda. A motion was made by Council Member Irlbeck and seconded by Council Member Ramsey to approve the Consent Agenda. All in favor, motion carried.

1. Approve Minutes from December 5, 2016 and December 14, 2016.
2. No Internal Review of city's financial records & assets submitted.
3. Approve Templeton Center's Board minutes from November 29, 2016.
4. Budget vs Actual 2016.
5. Approve Claims for December 2016.
6. Approve November 2016 Treasurer's Report
 - \$ 56,659.96 revenue
 - \$ 24,428.69 expenditures
 - \$590,676.12 total cash & investments

FUND	RECEIPTS	DISBURSEMENTS
General	\$ 21,896.89	\$ 12,779.82
Templeton Center	\$ 10,912.84	\$ 6,565.68
City Park – Checking	\$ 0.00	\$ 0.00
City Park – Savings	\$ 0.00	\$ 0.00
Historical Society	\$ 0.00	\$ 0.00
Road Use Tax	\$ 3,230.72	\$ 0.00
Employee Benefits	\$ 3,890.70	\$ 0.00
Local Option Tax	\$ 5,901.13	\$ 0.00
TIF	\$ 0.00	\$ 0.00
Debt Service	\$ 1,642.32	\$ 0.00
Debt Service – Comm. Ctr. Pledge	\$ 2,350.00	\$ 0.00
Capital Proj. – Community Center	\$ 0.00	\$ 0.00
Water	\$ 4,428.67	\$ 3,249.37
Sewer	\$ 1,801.42	\$ 1,833.82
Fire Truck Fund	\$ 605.27	\$ 0.00
Totals	\$ 56,659.96	\$ 24,428.69

- Approval of the Claims for December 2016 as listed:

15700	Aspinwall Cooperative	170.32	gas
15701	Mid American Energy	780.03	utilities
15702	Carroll Refuse Service, LLC	1,514.02	garbage collection
15703	Postmaster	94.00	postage
15704	Raccoon Valley Electric Coop.	47.05	sewer lagoon
15705	Templeton Telephone Company	28.00	TC - telephone
15706	Templeton Telephone Company	75.24	telephone & internet service
15707	Mangold Environmental Testing	49.00	wastewater samples
15708	Dale Prebeck	1,621.97	payroll & 1/2 insurance allowance
15709	Templeton Savings Bank	186.20	1/2 AD & D insurance for fire dept.
15710	Templeton Savings Bank	19.95	1/2 AD & D insurance for fire dept.
15711	Aramark	237.31	TC - linens
15712	HyVee Food Stores	292.68	TC - concessions for resale
15713	Access Systems	179.19	copier/printer lease
15714	Postmaster	57.80	postage
15715	HyVee Food Stores	392.64	TC - concessions for resale
15716	West Central Iowa Rural Water	2,271.75	699,000 gallons used
15717	Mark Bauer	253.96	11 council meetings
15718	Doyle Engelen	138.53	6 council meetings
15719	Joseph Irlbeck	207.79	9 council meetings
15720	David Ramsey	253.96	11 council meetings
15721	Alexander Schoeppner	253.96	11 council meetings
15722	Ken F. Behrens	554.10	4th qtr. 2016 payroll
15723	Dale Prebeck	1,621.97	payroll & 1/2 insurance allowance
EFT	Ike Auen Distributing	969.60	TC - concessions for resale
EFT	Ft. Dodge Distributing	117.10	TC - concessions for resale
EFT	Ike Auen Distributing	42.40	TC - concessions for resale
EFT	Ft. Dodge Distributing	91.00	TC - concessions for resale
15724	Kim Stork-Irlbeck	50.00	cell phone stipend
15725	Rhonda Schwaller	2,872.15	payroll
15726	Jo Ann Thomas	106.67	TC - payroll
15727	Lindsey Irlbeck	1,074.85	TC - payroll
15728	Kim Stork-Irlbeck	891.20	TC - payroll
15729	Void		
15730	Claire Hanken	235.75	TC - payroll
15731	James Hanken	239.44	TC - payroll
15732	Jeffrey Irlbeck	130.11	TC - payroll
15733	Hannah Warner	130.09	TC - payroll
15734	Holly Warner	185.43	TC - payroll

15735	Amy Hanken	235.75	TC - payroll
15736	IPERS	1,625.77	retirement
15737	Treasurer - State of Iowa	1,248.00	4th qtr. 2016 state w/h
EFT	Templeton Savings Bank	3,495.88	December 2016 941 tax pymt.
EFT	Elavon	82.02	TC - P.O.S. charges
15738	Manning Municipal Gas	405.46	TC - utilities
15739	Manning Municipal Gas	211.46	utilities
15740	U.S. Cellular	57.02	cell phone
15741	Iowa Assn. of Municipal Utilities	271.78	WCISA Jan. - March dues
15742	Robert W. Peters	4,447.80	legal
15743	Veenstra & Kimm, Inc.	2,673.27	engineering - wastewater system
15744	Irlbeck Welding	151.50	repairs
15745	John Deere Financial	128.14	repairs
15746	Aramark	142.92	TC - linens
15747	Badding Construction	141.25	TC - repairs
15748	Smart Shopper	81.00	TC - advertising
15749	Mid American Energy	628.72	TC - utilities
15750	Crawford Ice Company	75.00	TC - ice
15751	Capital Sanitary Supply	197.09	TC - vac. repairs & floor cleaner
15752	Joe Behrens	99.56	TC - supplies
15753	Jerry Meiners	40.00	snow removal
15754	Herald Publishing Company	26.37	legal publication
15755	Midwest Wholesale Building	175.45	hoop barn door & lock
15756	Templeton Hardware	1.60	water tower supplies
15757	Carroll County Auditor	1,296.86	contract law, 4th qtr. 2016
15758	Rye Supply, Inc.	38.12	UPS charges
15759	Cardmember Services	19.24	TC - Grasshopper
15760	Templeton Area Development	35.00	dues
15761	New Opportunities	100.00	donation
15762	Herald Publishing Company	254.00	TC - adv. & housekeeping ad
15763	Postmaster	47.00	postage
15764	Treasurer - State of Iowa	995.42	4th qtr. 2016 sales tax
15765	Templeton Community Fire Dept.	6,000.00	FY 15/16 budget allowance
15766	Templeton Area Development	65.00	add'l dues
	Grand Total	<u>43,930.66</u>	

Citizen Forum: None

Council reviewed outstanding debt report as of December 31, 2016. No further action taken.

A motion was made by Council Member Bauer to contribute \$100.00 to the Templeton Area Development Corporation for 2017 membership dues, seconded by Council Member Schoeppner. All in favor, motion carried.

Council Member Bauer introduced and moved for the adoption of resolution #1171-17 entitled "Resolution Establishing Fees, Rates, & Charges for Various Permits & Miscellaneous Charges", seconded by Council Member Irlbeck. After due consideration, the Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: Bauer, Irlbeck, Schoeppner, & Ramsey
Nays: None

Whereupon, the Mayor declared the resolution duly adopted.

A motion was made by Council Member Ramsey to make no changes to Public Works Dale Prebeck and City Clerk Rhonda Schwaller's payroll and benefits for fiscal year 2017/2018, seconded by Council Member Bauer. Roll call taken.

Ayes: Ramsey, Schoeppner, Irlbeck, & Bauer
Nays: None

Whereupon, Mayor Behrens declared motion carried.

The following appointments were made by Mayor Behrens and Council:

- Dale Prebeck appointed as Zoning Administrator
- Robert Peters appointed as City Attorney.
- Templeton Savings Bank designated as depository bank.
- Dale Prebeck appointed as Water Superintendent.
- Dave Klocke, Dave Ramsey, & Pat Snyder appointed to the Templeton Center Board.
- Dave Schoeppner appointed to the Planning & Zoning Commission.
- Gene Prebeck appointed to the Zoning Board of Adjustment.
- Joe Behrens, Rhonda Schwaller, & Pat Snyder appointed to the Park and Recreation Board.

A motion was made by Council Member Irlbeck to donate \$100.00 to New Opportunities, seconded by Council Member Schoeppner. All in favor, motion carried.

Council discussed lawn mower trade. No further action taken.

Maintenance Report:

- John Deere tractor's water pump replaced.
- John Deere tractor's fuel pump needs to be rebuilt.
- Completed fall 2016 sanitary sewer lagoon drawdown.
- Hoop barn door & lock replaced.
- Looking to complete jetting of sanitary sewer outfall this winter.

Mayor's Report:

- Carroll County Solid Waste Management Commission annual meeting on Wednesday, January 18, 2017 at 7:00 p.m. at Recycling Center.
- City of Glidden's Sesquicentennial August 3-6, 2017.
- JoAnn Thomas resigned effective December 31, 2016 as custodian for the Templeton Center.

At 8:45 o'clock p.m. and with no further business before the council at that time, they agreed to adjourn. Council Member Bauer moved to adjourn, seconded by Council Member Irlbeck. All voted aye, motion carried.



Ken F. Behrens, Mayor



Rhonda Schwaller, City Clerk