

TEMPLETON CITY COUNCIL  
DECEMBER 2, 2019  
7:00 P.M. TEMPLETON CITY HALL

The Templeton City Council met on this second day of December 2019 at 7:00 p.m. at City Hall, Templeton, Iowa. The meeting was called to order by Mayor Behrens, and the roll was called showing the following named Council Members present and absent:

Present: Doyle Engelen, Dave Ramsey, & Joe Irlbeck  
Absent: Mark Bauer & Kelli Morrow

Others in Attendance: Lester Brown, Chase Prebeck, Lauren Subler, Duane Irlbeck, Sara Kappos, Ken Behrens, Dale Prebeck & Rhonda Schwaller

Approval of Agenda: A motion was made by Ramsey and second by Engelen to approve the agenda. All present voted in favor of the motion and the motion as carried.

After due consideration and discussion, Council Member Engelen introduced Resolution #1243-19 and moved for approval to enter into an agreement for professional services between the city of Templeton and Veenstra & Kimm, Inc. for the outfall sanitary sewer rehabilitation project, second by Council Member Irlbeck. The Mayor put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: Ramsey, Engelen, & Irlbeck

Nays: None

Whereupon, Mayor Behrens declared motion carried and resolution passed.

RESOLUTION NO. 1243-19

RESOLUTION FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF TEMPLETON AND VEENSTRA & KIMM, INC. FOR OUTFALL SANITARY SEWER REHABILITATION PROJECT.

**WHEREAS**, the city of Templeton has determined it appropriate to line approximately 5,000 linear feet of sanitary sewer from the City's sewage lagoons to W. Fifth Street; and

**WHEREAS**, the City desires to retain Veenstra & Kimm, Inc. as the engineers for the development, design and construction administration services for this project.

**NOW, THEREFORE, BE IT RESOLVED** that it is in the best interest of the city of Templeton to enter into an agreement for Professional Services for the Outfall Sanitary Sewer Rehabilitation project between the city of Templeton and Veenstra & Kimm, Inc. The Mayor and the Clerk are hereby authorized to enter into an agreement this 2nd day of December, 2019 and the Mayor and Clerk are hereby authorized to execute all appropriate documents to effectuate this Resolution subject to execution of the agreement.

Passed, approved and entered into by the City Council of the City of Templeton, Iowa this 2nd day of December, 2019.

CITY COUNCIL OF THE  
CITY OF TEMPLETON, IOWA

BY: \_\_\_\_\_  
Ken F. Behrens, Mayor

ATTEST:

BY: \_\_\_\_\_  
Rhonda Schwaller, City Clerk

Sara Kappos from Veenstra & Kimm addressed the council regarding proposed letter to the Iowa Department of Natural Resources (DNR) in response to Sewer Lagoon's Notice of Violation dated November 6, 2019 following an onsite inspection on October 21, 2019. Veenstra & Kimm's letter addresses the DNR's concerns with a list of planned corrective actions & timelines.

Lester Brown from Templeton Rye Distillery updated council regarding wastewater upgrades & events.

Updated Hazard Mitigation Plan with Lauren Subler from Region XII Council of Governments.

Mayor Behrens appointments:

- Dave Ramsey appointed as Mayor Pro Tem.
- Dave Ramsey appointed to the Carroll County Solid Waste Mgmt. Board.
- Dave Ramsey and Joe Irlbeck appointed as Street & Alley Commissioners.
- Doyle Engelen appointed as Weed Commissioner.
- Mark Bauer and Kelli Morrow appointed as Water & Waste Water Commissioners.
- Joe Behrens, Meg Schoepfner, Chris Danner, & Mark Bauer appointed to the Templeton Center Board.
- Dale Prebeck and Hannah Warner appointed to the Park and Recreation Board.
- Don Irlbeck and Dale Prebeck appointed to the Manning Gas Board.

A motion was made by Irlbeck to appoint Rhonda Schwaller as City Clerk, second by Engelen. All present voted in favor of the motion and the motion as carried.

A motion was made by Engelen to appoint Robert Peters as City Attorney, second by Irlbeck. All present voted in favor of the motion and the motion as carried.

A motion was made by Engelen designating Templeton Savings Bank as depository bank, second by Ramsey. All present voted in favor of the motion and the motion as carried.

A motion was made by Engelen appointing Jason Klocke to Planning & Zoning Commission, second by Irlbeck. All present voted in favor of the motion and the motion was carried.

A motion was made by Ramsey appointing Glen Riesselman to Zoning Board of Adjustment, second by Engelen. All present voted in favor of the motion and the motion was carried.

Oath of Office administered to Mayor Ken F. Behrens, City Clerk Rhonda Schwaller, Council Members Doyle Engelen, David Ramsey, & Joe Irlbeck.

After due consideration and discussion, Council Member Irlbeck introduced Resolution #1244-19 and moved for approval establishing fees, rates, and charges for various permits and miscellaneous charges, second by Council Member Ramsey. The Mayor put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: Irlbeck, Ramsey, & Engelen

Nays: None

Whereupon, Mayor Behrens declared motion carried and resolution passed.

#### **RESOLUTION #1244-19**

#### **A RESOLUTION ESTABLISHING FEES, RATES, AND CHARGES FOR VARIOUS PERMITS AND MISCELLANEOUS CHARGES FOR THE CITY OF TEMPLETON, IOWA**

**WHEREAS**, the City Council is empowered to impose reasonable fees, rates and charges for municipal services; and

**WHEREAS**, the City Council has determined the fees, rates and charges should cover the actual costs or a substantial portion of the actual costs of the goods and services provided by the city; and

**WHEREAS**, the City Council will periodically review and determine if fees, rates, and charges need to be adjusted;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of Templeton, Iowa, that the attached Exhibit "A" be hereby approved effective with passage of this resolution and that the fees and charges established prior to this date are hereby repealed and replaced with these fees.

**PASSED AND APPROVED** this 2nd day of December 2019.

\_\_\_\_\_  
Ken F. Behrens, Mayor

ATTEST:

\_\_\_\_\_  
Rhonda Schwaller, City Clerk

**Exhibit A - Resolution #1244-19**

Cemetery - Casket & Vault Opening & Closing	\$ 150.00	per grave
Cemetery - Cremation Opening & Closing	\$ 250.00	per grave
Snow Removal - Sidewalks (Fire Station & City Hall sidewalks)	\$ 10.00	per location or \$20.00 for both locations
Gas Board Meetings	\$ 25.00	per meeting
Copies of Public Records	\$ 0.50	each page
Mileage	IRS Rate	Resolution #866
Mosquito Spraying	\$ 400.00	per hour - 1 hour minimum
Rider Lawn Mower/Man of Private Property	\$ 75.00	per hour - 1 hour minimum
Shelter House	\$ 50.00	per use - non-refundable
	\$ 100.00	deposit per use - refundable
Tractor/Man	\$ 100.00	per hour - 1 hour minimum
Truck/Man	\$ 100.00	per hour - 1 hour minimum
Summer Rec. Program Membership Cost	\$ 25.00	per child inside city limits
	\$ 30.00	per child outside city limits
Zoning Ordinance Book	\$ 50.00	per book

**Building Permit Fees**

Structure (building permit application costing <b>less</b> than \$5,000)	\$ 50.00
Structure (building permit application costing <b>more</b> than \$5,000)	\$ 125.00
Concrete Slabs	\$ 25.00
Advertising Banners	\$ 10.00
Appeals	\$ 50.00
Application for change in zoning	\$ 250.00
Application for special exception	\$ 100.00
Application for special use permit <b>(New &amp; Renewal)</b>	\$ 25.00
Application for variance	\$ 250.00
Basketball Hoop Poles	\$ 10.00
Billboards & Signs	\$ 10.00
Fences (Snow or Temporary-building permit required)	\$ 10.00 N/C
Flagpoles	\$ 10.00
Lamppost, Light Bollards, or any other similar exterior lighting fixture	\$ 10.00
LP Fuel Tank if set on a permanent foundation	\$ 10.00
Playhouse & Other Playground Equip. (Playhouses, swing sets, jungle gyms or any other similar structure)	\$ 10.00
Retaining Walls - 18" or more	\$ 10.00
Satellite Dish Antennas (shall not exceed a diameter of 12 feet)	\$ 10.00
Sidewalk - <b>New</b>	\$ 10.00
Sidewalk - <b>Replacement</b> (permit required)	N/C
Swimming Pools	\$ 25.00
Trellises/Clotheslines	\$ 10.00

Discussion of employee wages and benefits tabled.

After due consideration and discussion, Council Member Ramsey introduced Resolution #1245-19 and moved for approval authorizing the City Clerk to make the appropriate interfund transfers of sums and record the same in the appropriate manner for FY 2020 for the city of Templeton, Iowa, second by Council Member Irlbeck. The Mayor put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: Engelen, Ramsey, & Irlbeck

Nays: None

Whereupon, Mayor Behrens declared motion carried and resolution passed.

**RESOLUTION #1245-19**

**A RESOLUTION AUTHORIZING THE CITY CLERK TO MAKE THE APPROPRIATE INTERFUND TRANSFERS OF SUMS AND RECORD THE SAME IN THE APPROPRIATE MANNER FOR FY 2020 FOR THE CITY OF TEMPLETON, IOWA**

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the city of Templeton, Iowa as follows:

**SECTION 1: Authorize the City Clerk to Transfer Funds.** That the City Clerk be and is hereby authorized by the City Council to make the appropriate interfund transfer of sums and record the same in the appropriate manner for FY 2020.

**SECTION 2: Transfer of Funds.** The City Clerk will transfer the following sums and to record the same in the appropriate manner:

- Transfer from TIF Fund to Debt Service Fund - \$2,592.77 to pay interest payment due on December 1, 2019 on Industrial Road GO Bond #3042.
- Transfer from Water Fund to Debt Service Fund - \$316.23 to pay interest payment due on December 1, 2019 on Water Meter Loan #170031-16-184.

**PASSED AND APPROVED THIS** 2nd day of December, 2019.

CITY COUNCIL OF THE  
CITY OF TEMPLETON, IOWA

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Ken F. Behrens, Mayor

ATTEST:

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Rhonda Schwaller, City Clerk

Update on Senate File 634.

Council conducted preliminary budget workshop for fiscal year 2021.

A motion was made by Ramsey, second by Engelen contributing \$100.00 to the Templeton Area Development Corporation for 2020 membership dues. All present voted in favor of the motion and the motion was carried.

Signage discussion tabled.

Mayor Behrens requested any comments or corrections to be made to the Consent Agenda. A motion was made by Engelen and second by Ramsey to approve the Consent Agenda. All present voted in favor of the motion and the motion was carried.

1. Minutes from November 18, 2019
2. Templeton Center minutes dated November 19, 2019
3. Internal Review of October 2019 financial records and assets
4. Balance Sheet
5. Treasurer's Report
6. Budget vs Actual FY 19/20
7. Claims
8. October 2019 Treasurer's Report
  - \$174,108.46 revenue
  - \$113,274.91 expenditures
  - \$725,862.00 total cash & investments

FUND	RECEIPTS	DISBURSEMENTS
General	\$ 51,827.94	\$ 15,938.71
Templeton Center	\$ 16,191.36	\$ 9,619.35
Historical Society	\$ 0.00	\$ 0.00
Fire Dept. – Checking	\$ 0.00	\$ 358.81
Park Fundraising	\$ 0.00	\$ 0.00
Road Use Tax	\$ 3,599.71	\$ 40,741.90
Employee Benefits	\$ 8,177.00	\$ 0.00
Local Option Tax	\$ 4,479.49	\$ 0.00
TIF	\$ 61,873.54	\$ 12,667.10
Debt Service	\$ 0.00	\$ 0.00
Debt Service – Comm. Ctr. Pledge	\$ 0.00	\$ 0.00
Capital Proj. – Community Center	\$ 0.00	\$ 0.00
Capital Proj. – CDBG Housing Rehab	\$ 14,337.00	\$ 14,337.00
Capital Proj. – Public Works	\$ 0.00	\$ 8,038.33
Water	\$ 10,158.04	\$ 9,334.32
Sewer	\$ 1,999.45	\$ 2,239.39
Fire Truck Fund	\$ 1,464.93	\$ 0.00
<b>Totals</b>	<b>\$ 174,108.46</b>	<b>\$ 113,274.91</b>

EFT	Wellmark	health insurance premium	984.66
18086	Mid American Energy	utilities	872.40
18087	Ray's Refuse, Inc.	garbage collection	1,840.30
18088	Ethan Irlbeck	TC - payroll	277.05
18089	Dale Prebeck	payroll	1,574.98
18090	Raccoon Valley Electric Coop.	sewer lagoon	48.05
18091	Templeton Telephone Company	TC - telephone	28.50
18092	Templeton Telephone Company	telephone & internet service	96.24
18093	Access Systems	copier/printer	191.34
18094	Mangold Environmental Testing	wastewater samples	205.50
18095	Postmaster	postage	140.80
18096	Postmaster	postage	70.00
18097	West Central Iowa Rural Water	1,468,000 gallons used	5,505.00
18098	Postmaster	postage	55.00
EFT	Ft. Dodge Distributing	concessions for resale	89.00
18099	HyVee	concessions for resale	727.92
EFT	Ike-Auen Distributing	concessions for resale	433.75
18100	Dale Prebeck	payroll	1,574.99
18101	Rhonda Schwaller	payroll	3,079.78
18102	Peggy Weitzl	TC - payroll	51.64
18103	Rebecca Sporrer	TC - payroll	224.61
18104	Eugene Prebeck	TC - payroll	47.10
18105	Void		
18106	Mark Skillen	TC - payroll	36.36
18107	Gary Sporrer	TC - payroll	27.71
18108	William Prebeck	TC - payroll	19.40
18109	Sheri Danner	TC - payroll	58.18
18110	Cara Wiederin	TC - payroll	133.68
18111	Ethan Irlbeck	TC - payroll	714.47
18112	IPERS	retirement	1,436.90
EFT	Templeton Savings Bank	941 tax pymt.	2,299.96

EFT	Elavon	P.O.S. charges	148.00
18113	Templeton Savings Bank	Industrial Road GO Bond interest pymt.	2,592.77
18114	Templeton Savings Bank	Community Center GO Bond interest pymt.	4,696.25
18115	Templeton Savings Bank	Public Works Bldg. GO Bond interest pymt.	1,629.38
18116	Templeton Savings Bank	Water Meter Loan interest pymt.	316.23
18117	HyVee	concessions for resale	68.07
18118	U.S. Cellular	cell phone	58.45
18119	Robert W. Peters	legal expenses	250.00
18120	Iowa Rural Water Assoc.	dues	225.00
18121	Carol Schoeppner	2019 financial records review	120.00
18122	Templeton Savings Banks	safe deposit rent	7.00
18123	Dale Prebeck	gas board meeting	25.00
18124	Don Irlbeck	gas board meeting	25.00
18125	Jerry Meiners	snow removal	30.00
18126	Crawford Ice Co.	TC - ice	105.00
18127	Herald Publishing	publications	153.67
18128	Templeton Savings Banks	money order 1/2 Fire Dept. AD & D	219.45
18129	Waspy's	fuel	353.36
18130	Capital Sanitary Supply	TC - supplies	420.00
18131	The Office Stop	misc. supplies	98.66
18132	Iowa Prison Industries	utility post card	253.00
18133	Peggy Weitzl	TC - misc. supplies	92.14
18134	Brown Supply Co.	clamp	88.20
18135	Mid American Energy Company	TC - utilities	566.83
18136	Templeton Hardware	misc. supplies	59.82
18137	Manning Municipal Utilities	TC - utilities	288.99
18138	Manning Municipal Utilities	utilities	335.51
18139	Rhonda Schwaller	mileage	46.40
18140	Rye Supply, Inc.	shipping	45.57
18141	Cardmember Services	Grasshopper & No parking signs	165.15
18142	Cardmember Services	misc. supplies	201.33
EFT	Mid American Energy	Fire Dept. - utilities	97.00
EFT	Templeton Telephone Company	Fire Dept. - telephone	33.73
EFT	Manning Municipal Utilities	Fire Dept. - utilities	13.77
18143	Templeton Area Development	Dues	100.00
	Region XII Council of Govts.	CDBG housing rehab.	28,234.00
			<u>65,008.00</u>

Citizen Forum: None

Maintenance Report by Dale Prebeck:

- Continuing to move supplies and equipment to new maintenance building.
- Purchased new tire chains for truck.
- Council Member Irlbeck requested Dale obtain quote for ball field complex flag pole.

Mayor's Report: None

At 8:15 o'clock p.m. and with no further business before the council at that time, they agreed to adjourn. Ramsey moved to adjourn and Engelen seconded the motion. All voted aye, motion carried.

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Ken F. Behrens, Mayor

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Rhonda Schwaller, City Clerk