

TEMPLETON CITY COUNCIL
OCTOBER 1, 2018
7:00 P.M. – CITY HALL

The Templeton City Council met on this first day of October 2018 at 7:00 o'clock p.m. at City Hall, Templeton, Iowa. The meeting was called to order by Mayor Behrens, and the roll was called showing the following named Council Members present and absent:

Present: Dave Ramsey, Joe Irlbeck, Mark Bauer, & Kelli Morrow

Absent: Doyle Engelen

Others in attendance: Mayor Ken Behrens, City Clerk Rhonda Schwaller, Public Works Dale Prebeck, City Attorney Robert Peters, Lester Brown, Chase Prebeck, & Cole Kerkhoff

Approval of Agenda: A motion was made by Irlbeck and second by Ramsey to approve the agenda. All present voted in favor of the motion and the motion was carried.

Cole Kerkhoff addressed the council regarding setbacks for Lot "J" in North Ridge Addition. No further action taken at this time.

Telephone conference call at 7:15 p.m. with Dan Manatt, producer of "*Whiskey Cookers*" to consider Internet distribution and copyright transfer of documentary. Council directed Mr. Manatt to work with City Attorney Robert Peters to transfer the copyright and ownership of "*Whiskey Cookers*" and grant unrestricted license to Democracy Films/Dan Manatt to use the film.

Public Forum: Representatives Lester Brown and Chase Prebeck from Templeton Rye Spirits updated council on progress of Templeton Rye project.

After due consideration and discussion, Council Member Bauer introduced Resolution #1208-18 and moved for the adoption of Hospitality Policy for the Templeton Center, second by Council Member Irlbeck. The Mayor put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: Bauer, Ramsey, Morrow, & Irlbeck

Nays: None

Whereupon, Mayor Behrens declared motion carried and resolution passed.

Resolution #1208-18

A RESOLUTION ADOPTING HOSPITALITY POLICY FOR THE TEMPLETON CENTER.

WHEREAS, the Templeton Center is a multi-use recreation, event, and community facility that hosts many types of events; and

WHEREAS, many of these events, including weddings, business meetings, parties, etc., bring many people from outside of Templeton to the community; and

WHEREAS, the Templeton Center Board and Staff work to make a strong impression on these renters and guests to encourage a good reputation for the Center and future revenue-generating business; and

WHEREAS, there are times where management feels it is appropriate to provide various types of hospitality to renters to help ensure that their experience is positive. An example may be providing a pot of coffee and donuts or lemonade and cookies for a wedding party during the time they are decorating and setting up for a wedding; and

NOW THEREFORE, BE IT RESOLVED, the Templeton City Council approves at the discretion of the Templeton Center management, to expend funds in a reasonable amount to provide various types of "hospitality" for renters and events at the Templeton Center.

NOW THEREFORE, BE IT RESOLVED, the Templeton City Council approves and adopts the attached Hospitality Policy.

PASSED AND APPROVED by the Templeton City Council on this 1ST day of October, 2018.

ATTEST:

CITY OF TEMPLETON

Rhonda Schwaller, City Clerk

Ken F. Behrens, Mayor

Templeton Center Hospitality Policy

The Templeton Center is a multi-use recreation, event, and community facility that hosts many types of events. Various rooms, services, and equipment are available to many different kinds of renters for many different types of events. Many of these events, including weddings, business meetings, parties, etc., bring many people from outside of Templeton to the community.

The Board and Staff of the Templeton Center work to make a strong impression on these renters and guests to encourage a good reputation for the Center and hopefully attract future revenue-generating business. Part of this effort is to make sure renters and their guests have a positive experience for all aspects of the event. There may be times where management feels it is appropriate to provide various types of hospitality to renters to help ensure that their experience is positive, as word of mouth for this type of a facility is one of the best types of advertising.

At the discretion of the management, this policy allows staff to expend funds in a reasonable amount to provide various types of “hospitality” for renters and events at the Templeton Center. An example may be providing a pot of coffee and donuts or lemonade and cookies for a wedding party during the time they are decorating and setting up for the wedding. These gestures have a minimal expense but can be as effective as running an advertisement in news media in generating future business for the center. It is not the intention of this policy to allow staff to purchase donuts or cookies for their own personal use or consumption.

Motion by Ramsey to approve and authorize Mayor Behrens to sign 5-year contract between the city of Templeton and Ray’s Refuse for refuse hauling effective October 1, 2018, second by Bauer. All present voted in favor of the motion and the motion was carried.

Council discussed residential garbage rates. Council will consider rate increase at November 5th council meeting.

Motion by Irlbeck to accept Annual Financial Report for fiscal year July 1, 2017 through June 30, 2018, second by Morrow. All present voted in favor of the motion and the motion was carried.

Mayor Behrens requested any comments or corrections to be made to the Consent Agenda. A motion was made by Bauer and second by Irlbeck to approve the Consent Agenda. All present voted in favor of the motion and the motion was carried.

1. September 4, 2018 Council Minutes.
2. September 25, 2018 Templeton Center Minutes.
3. Internal Review of city’s financial records & assets for the month of August & September 2018.
4. Budget vs Actual 2018
5. Balance Sheet
6. September 2018 Claims.
7. August 2018 Treasurer’s Report
 - \$ 60,173.46 revenue
 - \$ 77,231.59 expenditures
 - \$595,547.01 total cash & investments

FUND	RECEIPTS	DISBURSEMENTS
General	\$ 9,193.95	\$ 51,473.34
Templeton Center	\$ 23,163.39	\$ 16,421.88
City Park Fundraising	\$ 1,039.50	\$ 0.00
City Park – Checking	\$ 0.00	\$ 33.45
City Park – Savings	\$ 0.16	\$ 986.15
Historical Society	\$ 0.00	\$ 0.00
Fire Dept. – Checking	\$ 8,900.00	\$ 1,232.28
Road Use Tax	\$ 4,378.82	\$ 24.98
Employee Benefits	\$ 0.00	\$ 0.00
Local Option Tax	\$ 4,091.60	\$ 0.00
TIF	\$ 0.00	\$ 0.00
Debt Service	\$ 0.00	\$ 0.00
Debt Service – Comm. Ctr. Pledge	\$ 0.00	\$ 0.00
Capital Proj. – Community Center	\$ 0.00	\$ 0.00
Water	\$ 7,403.28	\$ 5,950.77
Sewer	\$ 2,002.76	\$ 1,108.74
Fire Truck Fund	\$ 0.00	\$ 0.00
Totals	\$ 60,173.46	\$ 77,231.59

September 2018 Claims as listed:

EFT	Wellmark	health insurance premium	934.82
17096	HyVee	TC - concessions for resale	283.84
17097	Dale Prebeck	payroll	1,527.83
17098	Mid American Energy	utilities	904.51
17099	SGS, LLC DBA Carroll Refuse	garbage collection	1,608.03
17100	Raccoon Valley Electric Coop.	sewer lagoon	48.05
17101	Templeton Telephone Company	TC - telephone	28.00
17102	Templeton Telephone Company	telephone & internet service	88.06
17103	Access Systems	copier/printer	182.86
17104	Irlbeck Welding	repairs	67.25
17105	Duane's Repair	oil	4.95
17106	Templeton Hardware	TC - a/c repairs & supplies	208.69
17107	Templeton Hardware	misc. supplies	41.86
17108	Void		
17109	Void		
17110	West Central IA Rural Water	wastewater camera rental	166.42
17111	The Office Stop	misc. supplies	85.20
17112	HyVee	TC - concessions for resale	642.51
17113	Postmaster	postage	200.00
17114	Aramark	TC - linens	198.56
17115	West Central Iowa Rural Water	1,272,000 gallons used	4,770.00
17116	Farner-Bocken Company	TC - bar supplies	571.00
17117	Randy's Refrigeration	TC - refrigerator repairs	105.50
EFT	Ike Auen Distributing Co.	TC - concessions for resale	710.25
EFT	Ike Auen Distributing Co.	TC - concessions for resale	779.50
17118	Postmaster	postage	70.00
17119	Dale Prebeck	payroll	1,527.84
17120	Rhonda Schwaller	payroll	2,333.51
17121	Peggy Weitl	TC - payroll	755.54
17122	Karen Prebeck	TC - payroll	321.72
17123	William Prebeck	TC - payroll	120.05
17124	Mark Skillen	TC - payroll	107.57
17125	Mindy Skillen	TC - payroll	30.02
17126	Ken F. Behrens	payroll	554.10
17127	Alex Fletcher	TC - payroll	377.68
17128	Debra Gute	TC - payroll	44.33
17129	Jacob Gute	TC - payroll	397.55
17130	James Hanken	TC - payroll	241.80
17131	Brooke Kerkhoff	TC - payroll	211.66
17132	Lisa Kerkhoff	TC - payroll	177.08
17133	McKenzie Poday	TC - payroll	345.24
17134	Rebecca Sporrer	TC - payroll	332.87
17135	Hannah Warner	TC - payroll	735.90
17136	Iowa Public Employees Retirement	retirement	1,416.77
EFT	Templeton Savings Bank	September 2018 941 pymt.	2,844.05
17137	Treasurer - State of Iowa	3rd qtr. 2018 state w/h	1,357.00
17138	Manning Municipal Gas	TC - utilities	61.86
17139	Manning Municipal Gas	utilities	85.33
17140	U.S. Cellular	cell phone	57.56
17141	Carroll County Feed	lawn seed	370.00
17142	Iowa Assn of Municipal Utilities	D. Prebeck registration fee	175.00
17143	Carroll County Extension	D. Prebeck registration fees	70.00
17144	Carroll County Solid Waste Mgmt.	quarterly assessment	1,035.00
17145	RW Concrete	bleachers concrete pad	2,348.15
17146	Iowa One Call	one calls	7.20
17147	Rasmussen Lumber Co.	treated sign post	32.70
17148	Danner Lawnsapes	seeding	350.00
17149	Void		
17150	Jayne Davis Landon	refund water/sewer deposit	75.00
17151	Justin Stoltenberg	refund water/sewer deposit	75.00

17152	Aaron Poffhoff Electric	refund water/sewer deposit	75.00
17153	Waspy's	refund water/sewer deposit	75.00
17154	Mid American Energy	TC - utilities	1,011.07
17155	Crawford Ice Company	TC - ice	262.50
17156	Capital Sanitary Supply	TC - floor buffer & misc. supplies	1,227.50
17157	Peggy Weitzl	TC - linens & refreshments	209.50
17158	Karen Prebeck	TC - misc. supplies	54.10
17159	Kasperbauer Cleaners, Inc.	TC - linens	61.25
17160	Engelen Computer Service	computer service	90.00
17161	Carroll County Auditor	3rd qtr. 2018 contract law	1,296.86
17162	Daily Times Herald	publications	54.07
17163	Iowa Assn of Municipal Utilities	WCISA qtrly. dues	287.35
17164	Waspy's - Templeton	fuel	208.71
17165	Templeton Hardware	repairs, weather warning antennas, & cleaning supplies	762.76
17166	HyVee	TC - concessions for resale	419.71
17167	Weitzl Construction	Burn Site dozer work	378.00
17168	Duane's Repair	engine coolant	30.00
17169	New Hope Village	TC - cleaning	185.00
17170	Rye Supply, Inc.	shipping	12.91
17171	Rhonda Schwaller	mileage	98.10
17172	Iowa League of Cities	R. Schwaller registration fee	45.00
17173	Iowa State University	R. Schwaller registration fee	65.00
17174	Cardmember Services	TC - telephone & refrigerator	2,915.16
17175	Ed M. Feld Equipment	outdoor weather warning siren antennas	684.50
EFT	Manning Municipal Gas	Fire Dept. - utilities	14.74
EFT	Templeton Telephone Company	Fire Dept. - telephone	31.22
EFT	Mid American Energy	Fire Dept. - utilities	91.00
EFT	Elavon	TC - P.O.S. system	253.87
			44,102.65

Maintenance Report:

- Received quarterly surcharge check from Manning Municipal Gas Department.
- Manning Municipal Gas board is considering changing quarterly meetings to annual meetings. Official action will take place after January 2019.
- Will be spraying for mosquitoes one more time.
- Sprayed sewer lagoons with 2-4D.
- Will be working water valves.
- DNR inspection scheduled for Tuesday, October 2, 2018 at 7:30 a.m.
- Proposed layout with white flags for possible new city maintenance building on Block 6 Lot 4.

Mayor's Report: None

At 8:34 o'clock p.m. and with no further business before the council at that time, they agreed to adjourn. Bauer moved to adjourn, second by Morrow. All voted aye, motion carried.

Ken F. Behrens, Mayor

Rhonda Schwaller, City Clerk